

### Desired parking

Date of registration (dd / mm / yyyy) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Address of the property \_\_\_\_\_

Type  Outdoor parking  Indoor parking  Box  Motorbike parking  Bicycle parking

Parking No. \_\_\_\_\_ Rent \_\_\_\_\_

Have you visited it?  yes  no

Desired entry date (dd / mm / yyyy) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

How did you first hear about this parking?  Former tenant  Relocation company  moservernet.ch  immobilier.ch Other : \_\_\_\_\_

**Note :** Parking applicants and any co-applicants (i.e., sharing the parking) or guarantor (nonoccupant) are jointly and severally liable for all tenant obligations if a lease agreement is signed

### Personal details

### Tenant

### Co-tenant Joint contractor

Last name \*

First name \*

Marital status \*

single  married  civil union  
 separated  divorced  widowed

single  married  civil union  
 separated  divorced  widowed

Date of birth (dd / mm / yyyy) \*

Address \*

Postcode / Town \*

Telephone / Mobile \*

E-mail \*

Nationality \*

Residence permit \*

Profession \*

Current employer \*

Since

Work's phone number

Monthly income \*

net \_\_\_\_\_ gross \_\_\_\_\_ net \_\_\_\_\_ gross \_\_\_\_\_

Previous employer

Are you subject to debt enforcement or a certificate of loss? \*

yes  no

yes  no

Current property management co. \*

Current accomodation (nbr of rooms) \*

Monthly rent including charges \*

Is the lease in your name? \*

yes  no

yes  no

Do you allow us to contact your property management? \*

yes  no

yes  no

Remarks

Signature(s)

\* Required fields

### Required documents

#### 1. Required Documents (copies)

- This application form, completed and signed
- Form of ID for all signatories
- Residence permit for all signatories who are foreign nationals
- Recent salary statement(s) or last 3 pay slips for all signatories
- Recent proof of no debt enforcements or certificates of loss (less than 3 months) for all signatories
- For company applicants: Trade register extract and most recent balance sheet or P&L statement (document created by an accountant or fiduciary company)

#### 2. These documents must be provided to the MOSER VERNET & CIE SA real estate agency::

##### A. In person at the reception:

Chemin Malombré 10 – 1206 Genève, 1<sup>st</sup> floor  
from Monday to Friday, 8 a.m. - 5 p.m.

##### B. By mail:

PO Box 129 – 1211 Geneva 12

##### C. By e-mail:

locations.accueil@moservernet.ch

##### For questions:

022 839 09 25, from Monday to Friday, 8 a.m. - 5 p.m.

**Important notice :** A visit to the property is compulsory. Failing this, your application will not be considered.

### Fees

#### 1. Signing fee

If a lease is signed, the amount of CHF 130.00 + VAT will be billed to you for processing your tenant application.

#### 2. Tenant applicant fees for withdrawal

If your application is accepted and you withdraw, you will be charged the amount of CHF 200.00 + VAT to cover the cost of drawing up the lease, financial checks, and other activities we perform in the course of processing your application

In addition, if your withdrawal is late, you may be charged one half-month's rent to cover damages to the lessor

### Personal data

#### The processing of your personal data

We process your personal data in accordance with the applicable legislation in this area. For more information on this subject, we invite you to consult our confidentiality policy, available at :

[moservernet.ch/services/aux-locataires/documents-utiles/](https://moservernet.ch/services/aux-locataires/documents-utiles/)



The undersigned state that the information contained in this form and the documents they have provided are true and accurate. They authorize MOSER VERNET & CIE SA to obtain all other supplementary information. They also accept the abovementioned fees under the circumstances described.

**Signature(s)** \_\_\_\_\_

Space reserved for the estate agency

Date of receipt of the file \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ visa \_\_\_\_\_