

DESIRED ACCOMODATION

Date _____

Address _____

Nbr of rooms _____ Floor _____ Rent _____ Charges _____

Have you visited it? ☐ yes ☐ no Total _____

Desired entry date _____ Do you require a parking space? ☐ yes ☐ no

How did you first hear about this property? ☐ Former tenant ☐ Relocation company ☐ moservernet.ch ☐ immobilier.ch Other : _____

Note: Apartment applicants and any co-applicants (i.e., sharing the apartment) or joint contractor (nonoccupant) are jointly and severally liable for all tenant obligations if a lease agreement is signed

PERSONAL DETAILS

TENANT

☐ CO-TENANT ☐ JOINT CONTRACTOR

Last name	_____	_____
First name	_____	_____
Marital status	<input type="checkbox"/> single <input type="checkbox"/> separated	<input type="checkbox"/> married <input type="checkbox"/> divorced <input type="checkbox"/> civil union <input type="checkbox"/> widowed
Date of birth	_____	_____
Address	_____	_____
Postcode / Town	_____	_____
Telephone / Mobile	_____	_____
E-mail	_____	_____
Nationality	_____	_____
Residence permit	_____	_____
Profession	_____	_____
Current employer	_____	_____
Since	_____	_____
Work's phone no.	_____	_____
Monthly income	net _____ gross _____	net _____ gross _____
Previous employer	_____	_____
Are you subject to debt enforcement or a certificate of loss?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
Current property management co.	_____	_____
Current accommodation (no. of rooms)	_____	_____
Monthly rent including charges	_____	_____
Is the lease in your name?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
Do you allow us to contact your property management?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
Do you own an animal(s)?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
Number of people who will be occupying the future accommodation	_____ adult(s) and _____ children	
Remarks	_____	_____
Signature(s)	_____	_____

APPLICATION FORM

Accommodation

Required Documents (copies)

- This application form, completed and signed
- Form of ID for all signatories
- Residence permit for all signatories who are foreign nationals
- Recent salary statement(s) or last 3 pay slips for all signatories
- Recent proof of no debt enforcements or certificates of loss (less than 3 months) for all signatories
- For company applicants: Trade register extract and most recent balance sheet or P&L statement (document created by an accountant or fiduciary company)
- Letter of recommendation

These documents must be provided to the MOSER VERNET & CIE SA real estate agency:

In person at the reception: chemin Malombré 10 – 1206 Geneva
Monday to Friday, 8 a.m. – 5 p.m.

By mail: PO Box 129 – 1211 Geneva 12

By email: locations.accueil@moservernet.ch

For questions: Please phone us at 022 839 09 25
Monday to Friday, 8 a.m. – 12 p.m. and 2 p.m. – 5 p.m.

Signing fee

If a lease is signed, the amount of **CHF 130.00 + VAT** will be billed to you for processing your tenant application

Tenant applicant fees for withdrawal

If your application is accepted and you withdraw, you will be charged the amount of **CHF 200.00 + VAT** to cover the cost of drawing up the lease, financial checks, and other activities we perform in the course of processing your application

In addition, if your withdrawal is late, you may be charged **one half-month's rent** to cover damages to the lessor

The processing of your personal data

By signing this registration form, you acknowledge that you have freely and voluntarily agreed to share some of your personal data with us regarding your rental request. Your data will be processed solely for this purpose and in strict accordance with applicable laws. For further information, including your rights and our obligations regarding the processing of your personal data, we recommend that you read the document about “ le Règlement Général sur la Protection des Données (RGPD)” available on our website.

The undersigned state that the information contained in this form and the documents they have provided are true and accurate. They authorize MOSER VERNET & CIE SA to obtain all other supplementary information. They also accept the abovementioned fees under the circumstances described.

Signature(s) _____

Space reserved for the estate agency
Date of receipt of the file _____

visa _____